

SECRET

DD/S 68-2763

04 JUN 1968

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MEMORANDUM FOR: Director of Personnel

SUBJECT : Staffing of the Retirement and Counseling Placement Program

1. I am returning your memorandum of 12 April 1968 and a memorandum of 27 May 1968 from the Executive Director pertaining to the request for four additional ceiling positions for Fiscal Year 1969 for the Retirement Counseling and Placement Program. The timing of your memorandum was unfortunate inasmuch as a series of decisions were being made on personnel ceilings and the intent of your memorandum may have been misunderstood by the Executive Director. The staffing of the Retirement Counseling and Placement Program is being accomplished in some degree by detailees. More personnel of this nature will be available in the near future as other BALPA returnees are considered for assignment. I think it would be well to continue as you are at the present time under the detailee arrangement for the specified officers and later at the appropriate time we will see whether or not slots are available resulting from the BALPA exercise which would serve your organizational purpose.

2. In reference to the last paragraph of the Executive Director's memorandum concerning the slotting of [] I am not certain of this arrangement and request that you work out some solution. *

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3. Please note that your basic memorandum of 12 April was circulated through the Deputies and they should be informed that the proposal was turned down by the Executive Director. Do not, however, forward the Executive Director's memorandum for this purpose but send a memorandum to each Deputy Director advising the Executive Director's turndown and affirm the necessity of these individuals continuing in a detailed capacity.

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Distribution:

Orig & 1 - Addressee w/O DD/S 68-2704 & O&7 ccys DD/S 68-1896 w/O Memo
dtd 20 May 68 for D/Pers fm DD/I, same subj

1 - DD/S Chrono w/o atts.

✓ 1 - DD/S Subj w/lcc DD/S 68-2704 & 1/cc 68-1896 w/thermo Memo for
D/Pers from DD/I as stated above

DD/S:RLB:ng (31 May 1968)

07 JUN 1968